



TRUSTEE CANDIDATE PACK

MAYOR OF LONDON

LONDON
SPORT

Starfish

THANK YOU

Dear Applicant,

Thank you for your interest in becoming a Trustee of the board of London Sport.

London is without doubt the sporting capital of the world and there is no better city when it comes to hosting major sporting events. We also have a wealth of sporting talent in our city but access to opportunity is not spread equally across our city. London Sport plays an integral role helping children and adults in the most deprived communities live longer, healthier, and happier lives through being active.



Being a Trustee of the board of London Sport is a fantastic opportunity. It is a great time to get involved with so much exciting activity happening at London Sport. It is also an exciting time for all sport and physical activity and civil society partners across London, with the launch of Go London, the biggest community sport fund in London.

This unique partnership with The Mayor of London, the London Marathon Foundation and Sport England is supported by London Marathon Events and London Sport, and we are committed to strengthening and diversifying the capital's sport and physical activity sector so that it better meets the need of underserved young Londoners.

Our vision is to change the lives of children and young people. By working with them and London's civil society groups, we will use sport and physical activity to reduce barriers and inequalities, create safe spaces, provide more access to trusted adults, and increase opportunities so young Londoners can meet their aspirations and potential.

Like the rest of the country, Londoners and civil society groups have been impacted by a decade of challenges, austerity cuts, the covid pandemic and now the cost-of-living crisis. And as with all crises, it is the sector that picks up the pieces and supports people through to recovery. This is why the Mayor and I will continue to work tirelessly to bring people and organisations together across London, to listen, learn and champion their voices and value.

Together with London Sport and partners we are committed to sustaining the sport and physical activity sector to provide the best offer for Londoners but particularly children and young through these challenging times.

Starfish Search and the Mayor are now working together to recruit a Board Trustee of London Sport.

The successful candidate will share our ambitions for community sport in our great city. They'll have an exceptional commitment to children and young people, and a knowledge and understanding of the challenges and opportunities facing the civil society sector. They will also combine the ability to work collaboratively and think strategically and imaginatively to successfully advocate for London Sport's work.

If you're interested in this exciting role, please read on for more information and to find out how to apply.

Wishing you the best of luck.

Yours,

Dr Debbie Weekes-Bernard
Deputy Mayor for Communities and Social Justice

Credit for this image: Greater London Authority

ABOUT LONDON SPORT

London Sport is a charity working to ensure more Londoners live longer, healthier and happier lives through being active. Supported by Sport England and the Mayor of London, we collaborate with those who share our vision, running and supporting projects that help children, young people and the least active adults embed sport and physical activity into their lives.

About the Greater London Authority and Mayor of London

The Greater London Authority is the strategic regional authority for London.

The Mayor of London sets the budget and is responsible for making London a better place for everyone who visits, lives or works in the city. The Mayor is elected every four years.

Changing London for the better

The Mayor wants London to be a 'city for all Londoners'.

His work includes:

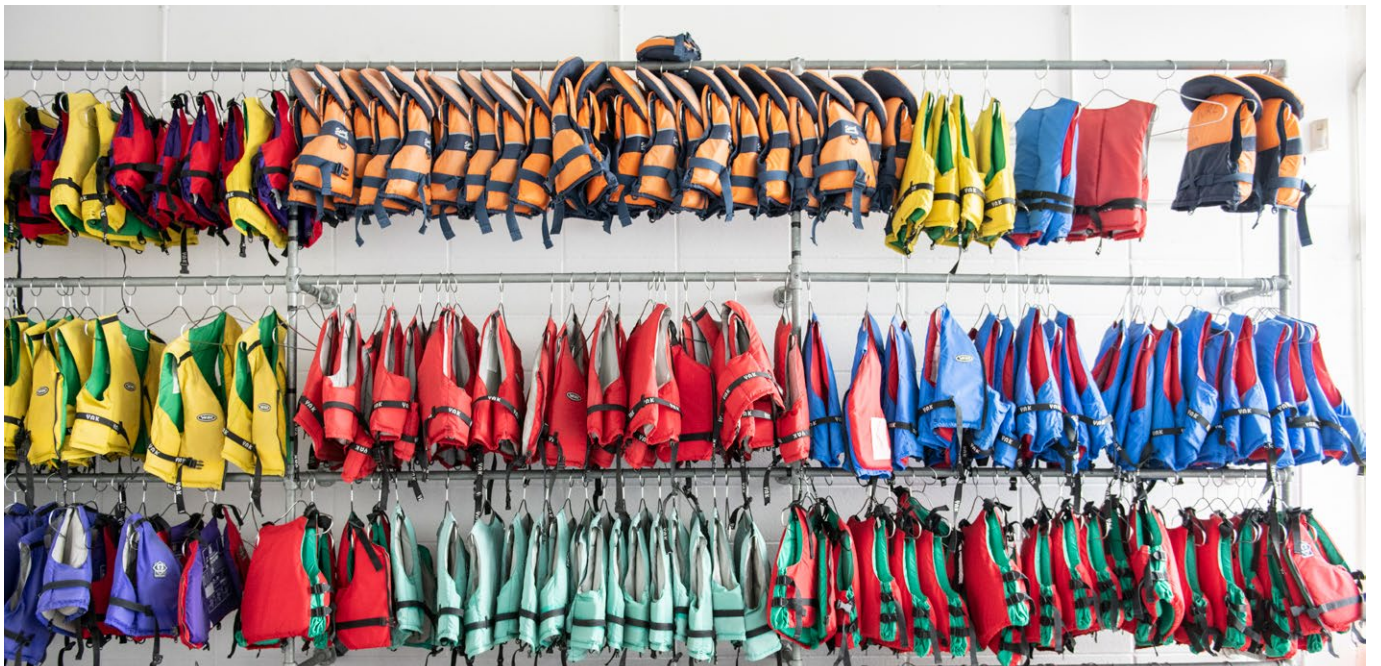
- making it easier for people to move in and around the city
- improving London's environment
- helping the capital's businesses to thrive
- providing Londoners with more affordable housing
- giving young people in London more opportunities

JOIN THE LONDON SPORT BOARD

London's diversity is its biggest asset. That's why the Mayor of London champions equality and strives to reflect our capital's diversity in our Board appointments.

We welcome applications from all community sections, regardless of age, gender, ethnicity, sexual orientation, faith, or disability. We particularly welcome applications from individuals with lived experience from diverse backgrounds, ethnic minority groups, disabled people, and members of the LGBTQ+ community.

We expect candidates to be able to demonstrate a clear commitment to, and achievement in, promoting equity, diversity, equality, and inclusion.



ABOUT THE BOARD

There are 12 people on the board of London Sport including the Chair. The Mayor of London, Sport England, and London Councils each appoint two trustees to the board. London Sport is responsible for appointing up to five independent trustees. The Mayor of London appoints the Chair.

The current board is highly skilled and includes members from a range of backgrounds. The Board meets quarterly and is supported by sub committees that carry out duties on its behalf. They also meet once a year as an all staff and Board Team.

The Board also has sub-committees to carry out duties on its behalf:

- **Finance Sub-Committee** – meets in the lead up to board meetings to review all financial matters in depth, including an annual audit, making recommendations to the board for approval.
- **Strategic Development / Advisory Sub-Committee** – meets to support and advise the development and implementation of London Sports mission, vision, and strategic direction.
- **Equality, Diversity, and Inclusion Sub-Committee** – meets quarterly and works closely with key staff at other times to ensure that London Sport maintains its focus on inclusion and equality in all we do.
- **Remuneration Sub-Committee** – meets at least annually to consider payment of staff, making recommendations to the board for approval.
- **Nominations Sub-Committee** – meets when needed to make board and senior executive appointments.

Find out more about the London Sport Board at <https://londonsport.org/board/>

WHAT YOU WILL DO:

The Board of Trustees oversees all London Sport's activities. It is a governing body with overall responsibility for London Sport's mission, governance, strategic performance and impact, sustainability, resources, and assets. It ensures the accountability of the Chief Executive and her team.

The Board works closely with Greater London Authority teams and Sport England to ensure that the work of London Sport is coordinated and compliments the whole physical activity and sport sector in London.

WHO YOU ARE:

The Mayor is looking for an experienced individual with a passion for physical activity and sport and an understanding of Sport for Good - the wider role sport can play in creating and improving economic, governance, societal and environmental outcomes for Londoners.

He is looking for a confident communicator and strategic thinker, who brings with them the experience of working collaboratively on a board and with other organisations, knowledge of London's civil society and youth sector, and an understanding of the challenges and opportunities of living in and serving the capital.

The right candidate will quickly understand the Greater London Authority's statutory responsibilities and ambitions and with the ability to work-effectively with us and providing transparent advice and guidance.

We want a Board member with lived experience, someone who can demonstrate their ongoing commitment to equity, equality, diversity, and inclusion. A leader who can challenge and support the organisation and its partners and members to be the best they can be by actively listening, involving, and working with underserved communities to have their voices shape and influence our purpose and the future of our sector in London.

Collectively we are constantly challenging the sector to work collaboratively and think more creatively about the way that it works for London and Londoners. We want someone with the highest levels of personal integrity who can represent the Mayor and support London Sport in complying with all Charity Commission and other governance and accountability obligations.

We welcome candidates to bring expertise and experience in at least two of the following areas:

- Sport and physical activity – knowledge of the current strategic grassroots and investment landscape and a wide range of contacts and networks in the sector including the business and corporate sector which can be leveraged to support London and Londoners.
- Diversity and inclusion – someone with experience in leading successful systemic equality and diversity change.
- Charity finance – finance and accounting skills particularly within a voluntary sector context.
- Public Health – someone who has experience working with the public health landscape in London and can help leverage networks and relationships to create and influence a more joined-up approach.
- Environment, the Public Realm and Planning – the experience of designing and/ or delivering large-scale infrastructure programmes, creating wider economic, cultural and health benefits. Knowledge of the Mayor's London Plan and his statutory powers.
- Youth and community engagement – Bring knowledge and experience of current local, regional, and national policy and investment opportunities and experience in embedding a co-design approach to organisation governance, partnership approach and delivery.

AS A TRUSTEE YOU WILL:

- Work closely with Board members and the chief executive of London Sport to set strategic direction for the organisation, provide support and challenge and hold the CEO and Senior management to account for executive actions and performance
- Attend quarterly board meetings in central London.
- Be an advocate for London Sport, and for increasing levels of physical activity and sport in Greater London.
- Represent the Mayor's Office and London Sport at ad-hoc events and meetings, where appropriate.
- Influence key industry stakeholders and support new opportunities to grow the impact of London Sport's work.

CRITERIA

You should have:

- understanding of, and a passion for, grassroots physical activity and sport and the personal and societal benefits it brings
- understanding of the work of the GLA, its statutory responsibilities and powers.
- Proven experience of serving on a board
- Highly developed strategic thinking
- Strong skills and experience in financial management and Charity Law.
- Excellent communication skills able to present complex messages and the vision of the organisation, publicly at the highest level
- Proven ability to work collaboratively, working with stakeholders in a positive and engaging way
- Understanding of and commitment to the development of equality opportunities, diversity and inclusion, and safeguarding, and its practical application
- Proven ability to influence senior stakeholders
- Proven ability to support, motivate and hold executive staff to account

TIME COMMITMENT

We anticipate that the Board Trustee will need to dedicate up to two days per month to the role. Some flexibility will be needed to account for business requirements at certain times.

There are quarterly in person and Hybrid board meetings, usually held at London Sport's office or other venues within London. Occasionally you will need to travel for meetings and events across London.

PAY/EXPENSES

This is a non-remunerated voluntary position. We will reimburse all reasonable expenses.

APPOINTMENT TERM

This post will be for up to three years.

After applications have been assessed against all criteria, we will interview shortlisted candidates.

Applicants who declare they have disability will be considered under our Guaranteed Interview Scheme (GIS). We recognise both the Equality Act 2010 definition and the social definition. For more information see <https://www.london.gov.uk/about-us/jobs-and-working-city-hall/guaranteed-interview-scheme>

The selection panel will include a representative of the Mayor and London Sport.

They will make a recommendation for appointment to the Mayor of London, who will then confirm the appointment to the board.

CONFLICT OF INTERESTS

Please give details of any business, other interests, or any personal connections which, if appointed could cause embarrassment to the Mayor, GLA or London Sport.

This includes financial interests or share ownership, active connections or memberships of societies or associations.

We will process all information you give us in accordance with the Data Protection Act.



HOW TO APPLY

We hope you will consider making an application. If you have questions about the appointment and would find it helpful to have an informal conversation, please contact Andrew Baxter at andrew.baxter@starfishsearch.com and we will be happy to arrange a call.

To make an application, please go to <https://starfishsearch.com/jobs/london-sport-trustee/> and click on the apply now button, with the following prepared:

- a CV (no more than three sides) or equivalent biographical information
- a short covering letter that explains your motivation and suitability, your availability and confirms that you would not be subject to any conflict of interest
- please tell us if there are any dates during the selection process (outlined below) when you would not be available to participate.

We would also be grateful if you would also complete the Equality and Diversity monitoring form on the online application process. This form is for monitoring purposes only and is not treated as part of your application.

Selection Timetable

Closing date	Monday 21st August 2023
First stage discussions	w/c 4th September 2023
Agreement of the shortlist	w/c 11th September 2023
Final Interviews (In person at a London location)	date to be confirmed

We reserve the right to hold second stage interviews.

The start date of the appointment is to be confirmed. The offer of appointment will remain conditional until all pre-appointment checks (including due diligence and satisfactory references) are satisfactorily completed.

We look forward to hearing from you soon.

