



**St John**  
Ambulance



**Prior of England &  
The Islands**

# Welcome

Dear Applicant

Thank you for your interest in becoming Prior of England & The Islands at St John. The current Prior, Surgeon Rear Admiral Lionel Jarvis, is stepping down after six years in post. We are now seeking an individual with presence and an exemplary record of achievement to provide board leadership across our diverse and distinctive organisation.

Headquartered in London, St John is a unique international charity and Royal Order of Chivalry of the British Crown, in recognition of its establishment of the healthcare charity St John Ambulance. It manages its worldwide charitable mission through a network of separate Priories and Associations around the world, with community-based and volunteer-led programmes that deliver first aid, healthcare and support services.

St John Ambulance is a significant and complex charity operating in a leading position in a modern and competitive world. Turning over around £100m annually, it responds to health emergencies, supports communities, and saves lives – relying on public donations to do so. Since the onset of Covid-19, we have provided over 1,000,000 hours of volunteer support to the NHS, on ambulances, in communities and caring for Covid-19 patients in hospitals as well as partnering with the NHS in vaccinating the nation. In normal years, our thousands of volunteers deliver vital first aid in communities and public events across the nation.

The Prior / Chair is the head of the Priory of England & the Islands, the holding body for St John Ambulance. The Prior therefore chairs the Board of St John Ambulance as well as the Priory Chapter and Priory Council. The Prior is a high-profile appointment, representing the Priory within the Order internationally, with a seat on the Grand Council. The Prior also acts as an influential ambassador on behalf of St John Ambulance and the Priory.

This is a substantial and multifaceted strategic leadership post requiring highly effective skills in diplomacy, communication and governance. With exceptional interpersonal and alliance-building abilities, you will instinctively know how to leverage relationships to the greatest effect. Trusted across diverse communities, you will bring influence, objectivity and maturity of judgement to the role as well as a deep commitment to the values and mission of St John.

If you believe you have the skills and personal qualities this appointment requires, we very much look forward to hearing from you.

**Mick Messinger**  
Priory Chancellor



**St John**  
Ambulance





# About St John

The Order of St John is an international family of charities whose mission is to lead globally in first aid and medical responses to community healthcare needs.

## The Priory of England & The Islands

The Priory of England & the Islands provides for the home of an Order and charity that spans over 40 international Priories and Associations of the Order of St John and has a Christian heritage going back over 900 years, still providing healthcare in the Holy Land. The St John establishments are mostly in countries of the former Commonwealth.

The Priory carries out the Chivalric objectives of the Order's Honours system, maintains the historic buildings (St John's Gate, the church and the museum) and promotes the work of the Priory through the 43 county-based Priory Groups. It also delivers a number of ceremonial events, in particular the Annual Assembly on St John's Day in June which culminates in a service of rededication at St Paul's Cathedral, as well as Investiture Services throughout the year.

The objects of the Priory are to encourage the spiritual and moral strengthening of humanity and to encourage and promote the relief of people in distress, suffering or danger. This is expressed in the mottoes "Pro Fide, Pro Utilitate Hominum" (for the faith, in the service of humanity).

The Priory established a separate operating charity to deliver its first aid services. St John Ambulance dates back over 140 years and is the country's leading first aid charity.

## St John Ambulance

St John Ambulance is the nation's leading first aid training organisation, helping members of the public gain the skills that help them save lives where they live and work. We run one of the most successful training businesses in the UK, operating as a social enterprise within the charity's governance. We proudly educate over 800,000 people annually and turn over £50m in enterprise income each year.

Our employed ambulance crews are in action, day-in, day-out delivering vital patient transport and acting as back up to the NHS ambulance service. From our vibrant youth programmes to our world-class training, we empower people of all ages with lifesaving skills and the confidence to use them, every day. 2022 will mark our 100th anniversary of training young people, through our Cadet programme, in essential first aid skills, giving them the confidence to save lives.

Since 2020, we have been a leading player in the fight against the Covid-19 pandemic with more than 5,000 St John people having given their time to the front line supporting local communities and the NHS, providing ambulances and crew, supporting the delivery of care in hospitals and providing logistics to ensure supplies of equipment. More recently, we have recruited and deployed 27,000 volunteers as part of the Covid vaccination programme, representing the largest ever peacetime event for the charity.

Close to 50,000 volunteers and 1,600 employees are involved in providing and supporting St John's charitable services. St John Ambulance is a leading provider of youth services with over 10,000 young people engaged in a range of programmes from age 6-18. We are also active in a number of Universities with many hundreds of students participating in our student programmes.

Our charity proudly provides first aid and medical services at thousands of public events, from the London Marathon and Premier League football to the village fete and county shows. We are also a major commissioned provider of 24/7 ambulance support to NHS trusts as well as specialised services such as neo-natal transport.

## St John's values

St John's values are at the heart of all its work. At St John England our values are HEART (Humanity, Excellence, Accountability, Responsiveness, Teamwork) and we strive to build the values into everything we do.

## Find out more

To find out more, visit <https://www.stjohnengland.org.uk/> and <https://www.sja.org.uk/>



**St John**  
Ambulance



# Role Profile

<b>Role title</b>	The Prior of the Priory of England & the Islands of the Most Venerable Order of the Hospital of St John of Jerusalem, and Chair of St John Ambulance
<b>Accountable to</b>	HRH The Duke of Gloucester (in his capacity as The Grand Prior of The Order of St John)
<b>Role Summary</b>	The Prior/Chair is the volunteer head of the Priory of England and the Islands, one of the eleven International Priories of The Order of St John, an Order of Chivalry of the British Crown. The Priory is the holding body for the operational charity St John Ambulance, which turns over approximately £100m annually. The Prior chairs the Priory Chapter, the Priory Council and the Board of St John Ambulance. The Prior represents the Priory within the Order of St John, with a seat on the Grand Council, and acts as an ambassador for both the Priory and St John Ambulance.

## Main Responsibilities of this particular appointment

- Provide leadership for the boards of trustees in their role of setting the strategy for the Priory and St John Ambulance, and to ensure sound governance of the Board.
- Chair, plan, set agendas and facilitate meetings of Priory Council, St John Ambulance Board and Priory Chapter (the senior governing body of the Priory).
- Give directions to board policy-making, and monitor the implementation of decisions taken at board meetings.
- Ensure compliance with regulatory bodies including but not limited to CQC and the Charities Commission.
- Represent the organisation at appropriate events, meetings or functions both external and internal to St John, act as a spokesperson for the organisation, and liaise as appropriate with the Royal Patrons.
- Liaise with the Chief Executive to keep an overview of the organisation's affairs and to provide support as appropriate; and review and appraise the performance of the Chief Executive.
- Sit on appointment panels as appropriate, Chair the Nominations Committee, and be a member of other committees or working groups when appropriate.
- Provide leadership in The Priory's responsibility for the heritage buildings of The Order (St John's Gate & Church) and the museum of The Order of St John.
- Represent the Priory at Grand Council, be a member of the Order Trustee Executive Committee from time to time and attend the annual international meeting of Grand Council.
- Participate in the selection and nomination of recipients for national honours and awards, invest members into The Order of St John on behalf of Her Majesty, and to be the Priory's lead at ceremonial events.
- Provide advice and support to the dependent Commanderies, "The Islands".
- Provide support where appropriate to the partner charities, notably The St John Care Home Trust, the Defence Medical Welfare Service (DMWS), and to the St John Eye Hospital Group.

## The statutory duties of Trustee

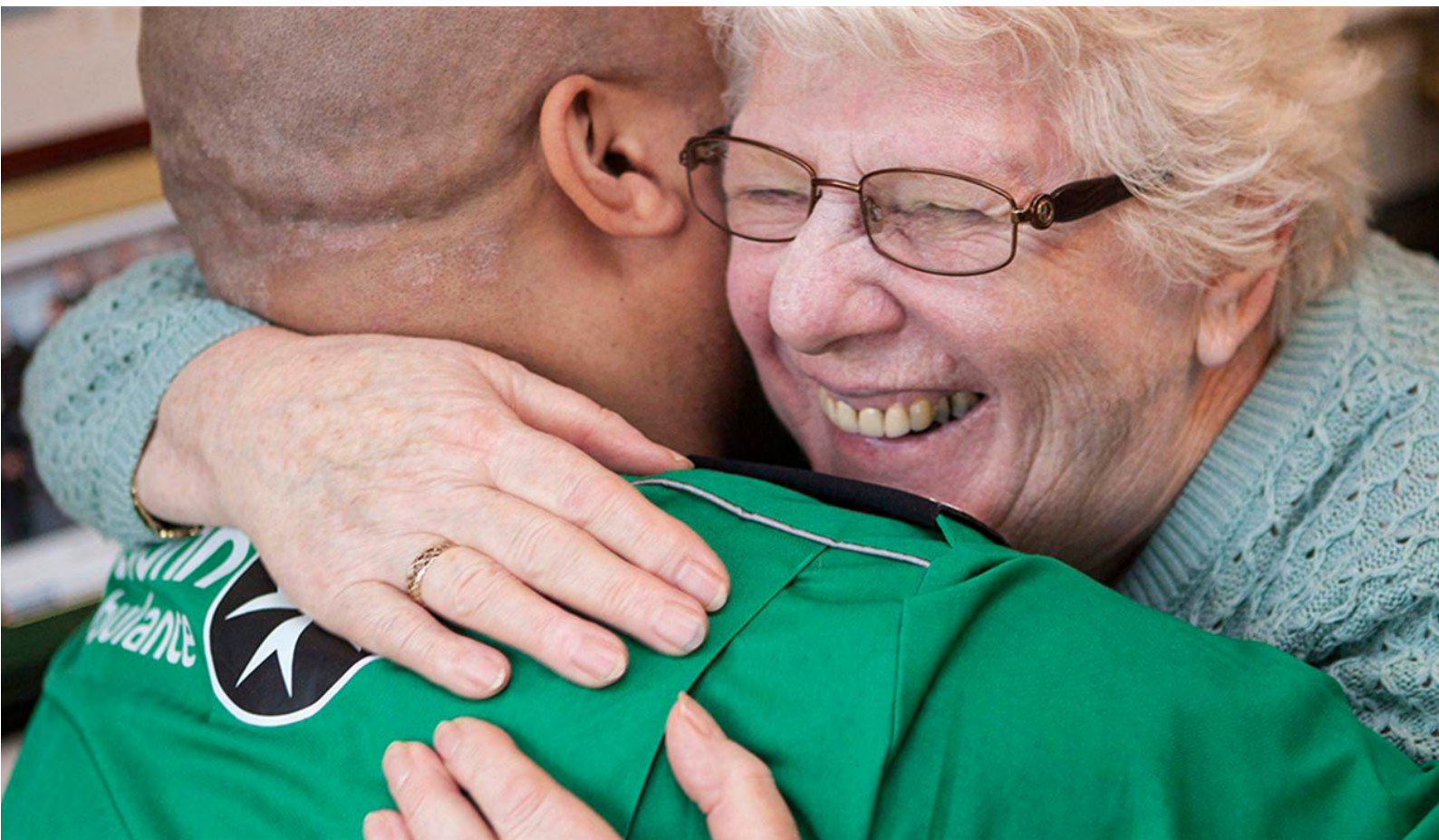
- To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations.
- To ensure that the organisation pursues its objects as defined in its governing document.
- To ensure that the organisation uses its resources exclusively in pursuance of its objects: it must not spend money on activities which are not included in its own objects, no matter how worthwhile or charitable those activities may be.
- To contribute actively to the Board of Trustees' role in giving strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of the organisation.
- To ensure the effective and efficient administration of the organisation.
- To ensure the financial stability of the organisation.
- To protect and manage the property of the charity and to ensure the proper investment of the charity's funds.
- To appoint the Chief Executive and monitor his/her performance.



# Person Specification

The Prior is the head of a large and complex national organisation. As such, the successful candidate will bring the following knowledge and experience, skills and qualities:

- Substantial experience gained at Board level or as a charity Trustee, including as a Chair.
- Deep understanding of the role of Trustee and able to add value to the charity through expertise, counsel and sound judgement.
- Highly effective skills in influencing, networking, diplomacy and in building relationships and alliances across a range of different audiences.
- The utmost personal credibility and respect, in order to work with very senior members of Government, the business and commercial communities, major institutions, and other national charities.
- Able to provide strategic leadership of the Priory of England and St John Ambulance.
- Able to inspire and motivate a very diverse group of volunteers and employees in the charity to deliver its charitable activities successfully.
- Able to balance the competing pressures (financial, operational, personnel, reputational) involved in running a complex and high-profile organisation with a household brand.
- Able to understand when further change is needed versus periods when continuity and stability are preferable.
- Able to lead as an exemplar of the values of The Order, built upon the motto 'Pro Fide Pro Utilitate Hominum', which embodies the Christian principles of the Order's founders.





# Terms of Appointment

<b>Time commitment</b>	The role requires 2-3 days per week to cover the Priory, St John Ambulance and Order aspects of the appointment, with occasional weekend commitments including UK and overseas travel. Much activity associated with the role can be undertaken flexibly and by working remotely or from home.
<b>Remuneration</b>	This is a voluntary role with no remuneration although reasonable expenses are reimbursed.
<b>Length of appointment</b>	The appointment will be for an initial three-year term, with the possibility of an additional three years.
<b>Location</b>	Home based and St John's Gate, London.
<b>Equality, Diversity and Inclusion</b>	St John is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, or age.



St John  
Ambulance



Starfish

# How to Apply

We hope you will consider expressing an interest in the Prior appointment.

To make an application, please go to <https://starfishsearch.com/jobs/st-john-prior-england/> and click on the apply now button, with the following prepared:

- your CV or equivalent biographical information
- a supporting statement (no more than three sides of A4) that sets out your motivation for applying and what you believe you offer given the specific requirements of the post.

We would also be grateful if you would also complete the Equality and Diversity monitoring form on the online application process. This form is for monitoring purposes only and is not treated as part of your application.

Closing date is **Friday 10th December 2021**

If selected, you will be invited to meet (via remote means) with our advising consultants during w/c 3rd or 10th January 2022.

Agreement of the final shortlist is likely to take place in w/c 17th January 2022.

Informal meetings / telephone calls will follow confirmation of the final shortlist and selected candidates will have the opportunity to speak with key stakeholders in w/c 24th January 2022.

Formal interviews for shortlisted candidates are expected to take place in w/c 7th February 2022.



St John  
Ambulance

