



Protector



Welcome

Dear Applicant

Thank you for your interest in becoming a Protector for the Forces in Mind Trust and the Centre for Ageing Better, both funded by substantial endowments from the National Lottery Community Fund (NLCF).

The National Lottery Community Fund distributes over £600m a year to communities right across the UK. In 2011, the NLCF supported the founding of the Forces in Mind Trust through a £35 million endowment, with the aim of enabling all ex-Service personnel and their families to successfully transition into leading fulfilled civilian lives. In 2015, it provided a £50 million endowment to the Centre for Ageing Better, established with the aim of delivering positive change in the lives of people entering later life.

The National Lottery Community Fund is now seeking to appoint either one Protector willing and available to work across both Trusts, or two individuals willing to be assigned to one organisation or the other in the Protector role (for time commitment please refer to the Terms of Appointment section of this brief). The Protector will work to ensure the Trusts deliver their mission and objectives effectively, and safeguard and secure the ambition of the National Lottery Community Fund in supporting these organisations.

The Protector post is a nuanced role, ensuring that decisions taken by trustees are within the respective scope of the Trust Deeds and reached in accordance with good governance, to ensure integrity of administration and propriety of procedures. The role of Protector does not have formal Trustee status in either organisation although attends meetings and receives Board papers in advance. The role also has jurisdiction to report matters of concern to The National Lottery Community Fund or Charity Commission, as well as to produce an annual report and, where appropriate, identify any areas for improvement.

You will ideally be someone with unimpeachable integrity and a reputation for applying rigorous attention to detail, robust risk mitigation skills and maturity of judgement to matters of oversight and good governance. A natural collaborator, you will have highly effective interpersonal and communication skills, as well as a demonstrable interest in positive social change and a strong commitment to the values of each organisation.

The Trusts each have strong and resolute Boards dedicated to fulfilling the potential of their organisations and are keen to ensure that the support from the National Lottery Community Fund is delivered as effectively as possible.

We are offering a significant opportunity to safeguard the charitable objects of two highly regarded organisations. If you believe you have the background and personal qualities needed, we would be delighted to hear from you.

About the organisations

National Lottery Community Fund

The National Lottery raises money for good causes, and the National Lottery Community Fund is a distributor of National Lottery funding, established as a non-departmental public body by an Act of Parliament. We distribute over £600m a year to communities across the UK, raised by players of the National Lottery. There are 12 distributors of money raised by the players of The National Lottery, which fund projects and activities that transform communities, protect our heritage, and enrich lives through arts, sports and culture.

Our work is divided into five portfolios, covering funding across England, Northern Ireland, Wales and Scotland, and the UK as a whole. We have teams all over the UK who are the main point of contact for communities. They work with people to develop ideas and create opportunities for groups to come together. Find out more here: [Home | The National Lottery Community Fund \(tnlcommunityfund.org.uk\)](https://www.tnlcommunityfund.org.uk)



Forces in Mind Trust

Forces in Mind Trust (FiMT) was founded in 2011 by a £35 million endowment from the National Lottery Community Fund. As a member of Cobseo, the Confederation of Service Charities, the Trust works to support the United Kingdom's Armed Forces Community, and particularly the 15,000 people who leave the Services each year. The Trust's vision is for all ex-Service personnel and their families to lead fulfilled civilian lives. FiMT's mission is to enable successful and sustainable transition to civilian life.

To deliver its mission, FiMT generates an evidence base that influences and underpins policy making and service delivery, and strengthens the Armed Forces charities sector through collaboration, leadership and capacity building. FiMT's grants and commissions generate sustained change under seven programme areas: Housing; Employment; Health; Finance; Criminal Justice; Relationships; and Enabler (improving the capability of organisations that work with the Armed Forces Community). You can find out more about Forces in Mind Trust here: [Forces in Mind Trust - Supporting Ex-Service Personnel \(fim-trust.org\)](https://www.fim-trust.org)



Centre for Ageing Better

The Centre for Ageing Better was founded in 2015 with a £50 million endowment from the National Lottery Community Fund. It is a charitable foundation with the aim of delivering positive change in the lives of people entering later life. It focuses on making a difference for those most at risk between the ages of 50-70 years and currently works across health, housing, work and communities.

Established as a What Works Centre, it builds on evidence and works with, funds and supports its partners across England to enable them to use that evidence in a way that makes a tangible impact on people's later lives now and for the future. The Trust also facilitates the UK Network of Age-Friendly Communities, a network of over 40 cities, towns, boroughs, districts, counties and city regions working together to share learning and promote age-friendly practices. The network is affiliated to the World Health Organisation's Global Network for Age-Friendly Cities and Communities.

Ageing Better's endowment term lasts until 2030 and it is now at a pivotal point in its evolution, with a significant opportunity for the Board, and the new Protector, to ensure that the money it spends will deliver significant impact and achieve lasting change for those entering later life. With society emerging from the Covid19 pandemic, Ageing Better has a sharp focus on delivering change at scale and is passionate about a society where everyone is able to enjoy later life. You can find out more about Ageing Better here: [Centre for Ageing Better | Action today for all our tomorrows \(ageing-better.org.uk\)](https://www.ageing-better.org.uk)



Role Description

Powers of the Protector role

The role of the Protector is one that should be based on positive and collaborative engagement between the Protector, The National Lottery Community Fund and the Trusts. However, the Protector has formal powers set out in more detail in each of the Trust Deeds, to enable the proper delivery of their role where needed. These include the ability to:

- Attend and speak at meetings of the trustees (both Board and Committees) and table items for discussion, but not vote.
- Call for information and seek professional advice where that might be needed to deliver their role.
- Consult with The National Lottery Community Fund and the Charity Commission as necessary.
- Withhold their consent in defined circumstances as set out in the Trust Deeds.
- Report to the Charity Commission where the Protector considers that it is necessary or desirable for the Charity Commission to act for the purpose of protecting the Trust Funds and Income or securing their proper application for the Objects.
- Appoint a new or additional trustee or remove a trustee it has appointed, if in the interests of the charity after prior notice to The National Lottery Community Fund.
- To approve changes in regulations as to the criteria to be applied in making grants including their value and frequency, ascertainment and selection of candidates.

Formal Duties of the Protector role

Whilst funded by both Trusts, the role sits alongside the Trusts' corporate trustees and is tasked with ensuring that decisions taken by the trustees are within the scope of the Trust Deeds and reached in accordance with the principles of good governance.

As set out in the Trust Deeds, the formal duties of the Protector are limited but important:

- To ensure the integrity of administration of the Trusts and the propriety of its procedures, and [where appropriate] report any matters of serious concern to The National Lottery Community Fund or the Charity Commission.
- In some limited circumstances [in the case of FiMT, primarily related to procurement limits and amendments to the Trust Deed], to consent to proposed actions.
- To produce a relevant annual statement in relation to its work each year for publication in the corporate trustees' annual reports. If appropriate, to identify any areas for improvement in the administration of the charity / charities and specify steps to be taken by the trustee(s) to effect such improvement.

The Protector does not have any specific role in respect of decisions on organisational structure, strategy, funding, or any other matters save to the extent to which they relate to the duties listed above. Whilst the Protector is able to attend meetings of the corporate trustees (both Board and Committee meetings), and to receive papers in advance of these, the Protector is not a trustee and cannot act as one. Rather, the Protector role is intended to provide appropriate oversight and support to the Trusts, working with The National Lottery Community Fund, corporate trustee and its senior team.

In practice, we would expect that the Protector will:

- Maintain familiarity with all aspects of the work of the Trusts, including engaging as necessary with the directors of the corporate trustees, executive teams, and where possible joining with the directors of the trustees in visiting beneficiaries.
- Be familiar with the principles of good governance set out in the Charity Governance Code.
- Attend all Board and some meetings of the corporate trustees and engage constructively with Directors and the Executive Teams of the corporate trustees on an ongoing basis to ensure that the maximum benefit is provided to the Trusts from their investment in the Protector role.

Person Specification

Part One

Knowledge and experience

- Ready-made profile and reputation for upholding the highest levels of standards and integrity.
- Significant knowledge of and, preferably, depth of experience in good governance, particularly in a charitable context.
- Highly successful track record in risk identification and management.
- Excellent knowledge and understanding of the value of internal audit and similar functions as a driver of positive organisational improvement.
- At least a working knowledge of:
 - organisational development
 - working within a charitable context or other similarly regulated environment
 - legal, financial and investment issues
 - operating in a non-executive context where executive colleagues are supported, authority is delegated appropriately and non-executives offer constructive challenge
 - equality, diversity and inclusion issues
 - risk management and monitoring at a strategic level.

Part Two

Skills and abilities

- Highly effective communication and interpersonal skills and someone who builds rapport with others.
- Exceptional independent judgement and the confidence to participate in debate about key governance and procedural issues.
- Outstanding analytical capability and the ability to anticipate risk
- Considerable ability to be a credible "critical friend" and know when to challenge constructively.
- Willing to work as part of a team and willing to devote the necessary time and effort to the role.

Part Three

Personal style and attributes

- Unimpeachable integrity and standing.
- Highly comfortable with the role's distinctive responsibilities and the level of exposure and personal accountability potentially involved.
- Empathy and commitment to the aims of each Trust and the National Lottery Communities Fund's support for both organisations.

Terms of Appointment

Remuneration

The Protector will be paid up to £15,000 per annum per Trust, or up to £30,000 if appointed Protector to work with both Trusts. Please tell us whether you are applying to work with one organisation or both.

This may include maintenance of an indemnity policy to protect the Protector from personal liability (except for liability to protect against personal liability in respect of acts or omissions that amount to a breach of fiduciary duty).

Expenses will be paid to cover travel, accommodation and out-of-pocket expenses incurred in furtherance of the role, in line with the Trusts' expenses policies.

Time commitment

The Protector role requires on average two days per month in delivery of the role for each Trust.

If you are interested in being appointed Protector for both Trusts, you will need to be able to commit to an average of four days a month.

Length of appointment

The National Lottery Communities Fund will appoint the Protector, initially, for a maximum term of five years. The Protector may serve for an unlimited number of terms.

Eligibility

We cannot accept applications from persons that are or have been a director or employee of either Trust's corporate trustee or of any organisation controlled by, having a substantial interest in either Trust, or interested in any contract with either Trust, whether on his or her own behalf or as a member of any organisation.

How to Apply

To make an application, please go to <https://starfishsearch.com/jobs/cfab-fimt-protector/> and click on the apply now button, with the following prepared:

- your CV or equivalent biographical information
- a short supporting statement that sets out your motivation for applying for the role and what you think you can bring to the role and to both Trusts.
- please tell us whether you are applying to work with one organisation or both.

We would also be grateful if you would also complete the Equality and Diversity monitoring form on the online application process. This form is for monitoring purposes only and is not treated as part of your application.

Closing date for applications	Monday 27th September 2021
Structured discussions with Starfish Search	w/c 4th and w/c 11th October 2021
Final panel interview event	Wednesday 27th October 2021