

Camden Learning Services 2019-21



Introduction

Dear Colleagues,

I am delighted to introduce the new Camden Learning Services brochure for the financial year 2019-21. This new offer encompasses four key strands of Camden Learning;

- School Improvement offer
- Camden City Learning Centre
- Governing Body Clerking Service
- Complaints Support and Advice Service.

One of Camden Learning's key partnership promises to create opportunities for every teacher to enjoy teaching and keep improving. We fulfil this promise by acting on evidence, listening to feedback and reinventing our offer to ensure that every school gets the best possible chance to further develop their teaching and support staff. Based on feedback from schools, we will be removing Learning Blocks to create a more streamlined and transparent payment system for the School Improvement offer based on cash. This will ensure that schools can track their training and consultancy purchases more easily, with better oversight on how their money is being spent, while retaining the flexibility and value for money of the existing offer.

We are asking for a two-year commitment from schools on service sign up. This ensures that we can freeze the cost for two financial years, and provide assurance to our members that there will be no sudden inflation. If you are opting for the Standard or Premium School Improvement offer, the upfront payment you make entitles you to 10 or 15% off our services and training.

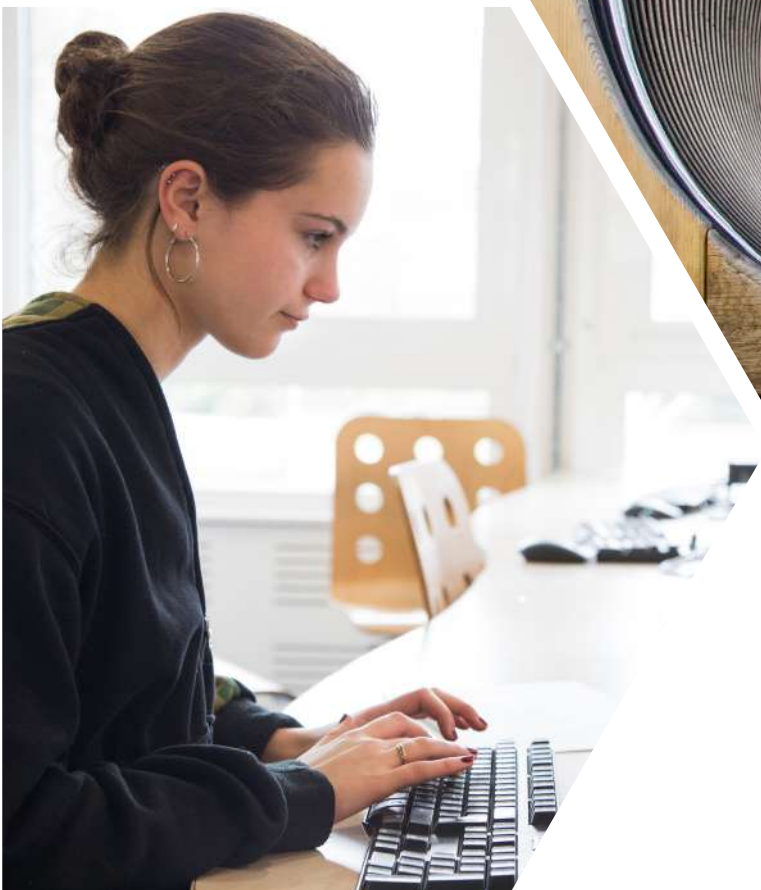
The additional membership benefits listed on page 4, are available to all member schools free of charge. However, the overall level of service provided by Camden Learning, while supported by the commission from the London Borough of Camden, can only be sustained with income from schools, and your upfront commitment is crucial to maintaining and improving our overall offer.

Within this brochure are four different service offers, we ask you to let us know your sign up preferences by emailing **CustomerSupport@camdenlearning.org.uk** by Friday 15th March. Please note, these services are payable via invoice, which will be sent to schools in the first months of the new financial year.



**Jon Abbey -
Managing Director, Camden Learning**

Contents



<u>School Improvement offer</u>	<u>4</u>
<u>Complaints Support and Advice service</u>	<u>11</u>
<u>Camden City Learning Centre Offer</u>	<u>12</u>
<u>Governing Body Clerking Service</u>	<u>14</u>

Core offer to all Member Schools

- 1 Standards meeting per academic year
- 2 core Camden Learning Professional Partners half-day visits per year
- Support and response for emergency situations
- Ofsted school leadership support (basic minimum)
- Bi annual safeguarding compliance check, section 11 audit
- Access to half termly Headteacher briefings
- Access to termly COG forum and termly primary and secondary chairs network
- Weekly Headteachers bulletin
- Access to supply agency panel and member rates for all temporary staff
- Expert advice for governors and school leaders
- Access to Governor Hub
- Monthly Bristol Summaries



Cost of services/packages

Service	Premium	Standard	Basic	Unit
School Improvement				
Consultancy	495	495	600	Per day
	245	245	300	Per half day
Learning Hub membership	MEMBERSHIP TO 4 HUBS Any additional hubs at 425	MEMBERSHIP TO 2 HUBS Any additional hubs at 450	600	Per Hub
Camden Learning Jobs Board	FREE	FREE	25	Per job vacancy
Training and Conferences				
Headteachers residential conference	555	585	650	Per delegate
Deputy and Assistant Headteachers residential conference	510	540	650	Per delegate
SBM Conference (1 day)	205	215	250	Per delegate
Full Training Day	205	215	240	Per delegate
Half Training Day	100	110	120	Per delegate
Packages				
Governor Training and Consultant Support	715	755	840	Per governing body
Inspection data summary report	305	325	400	Per school
Primary School analysis booklets	510	540	600	Per school
Good to great	305	325	360	Per school
Get Ofsted Ready (1FE)	1,630	1,730	1,920	Per school
Get Ofsted Ready (2FE +)	2,040	2,160	2,400	Per school
Action Research projects	510	540	600	Per school
Secondary Moderation Package	765	810	900	Per school
Secondary Network Package	1,275	1,350	1,500	Per school

Package information

Please see below breakdown of each package offer and what is included.

Governor Training and Consultant Support

- Unlimited free attendance at all Governor training, including induction, safeguarding, SEND, finance, health and safety and primary, secondary and special school specific sessions
- Chairs' briefings
- Termly Governor newsletters
- Access to the bank of model documentation and policies on Governor Hub
- Clerks briefings
- Annual Governors Conference.

Inspection Data Summary Report

- Bespoke session to review the latest data as published by Ofsted
- Can be tailored for SLT, Governors or both
- Will look at schools' own data and areas to investigate.



Primary School Analysis Booklets

- Six updated booklets – one for each of the following areas: EYFS, phonics, KS1, KS2, absence and school context
- Booklets to reflect latest school data, including any discounts or remarks, ahead of final publication of DfE data
- Updated with national data, as this is made available during the autumn term.

Good to great; what does it take to take a good school to great?

- Trends in school and society
- What does the research tell us – McKinsey/World Class Education (IOE/UCL)
- The language and the culture of great.
- Learning from great systems.

Get Ofsted Ready – one-day review

- 1 day bespoke (2 staff approach)
- Identify effective practice and next steps
- Feedback on self-evaluation
- Safeguarding compliance check
- Follow trails from Inspection dashboard – linked to observation of T&L
- Interview Governors and Middle Leaders
- Succinct Report.

Action Research Projects

Are you keen to explore an area of practice within your school? Camden Learning can provide the initial research and help you develop your hypothesis for testing. Identified school staff carry out the activity with ongoing support from the external consultant. School staff and a Camden Learning consultant evaluate and develop recommendations for future practice.

Secondary Moderation Package

Is a teacher's judgment of a student's work accurate? This package entitles Secondary Schools to attend multiple termly moderation sessions throughout the academic year, facilitated and arranged by Camden Learning. Signing up to this package gives a school access to all moderation sessions held across the academic year, with multiple representation from schools if desired.

- Access to subject moderation meetings throughout the course of the year
- Peer challenge around grading
- English, Maths, History, Geography, Art, Drama and Dance, Design Technology, MFL, PE and RE subject specific meetings throughout the course of the academic year
- More curriculum subjects may be added
- Each moderation session is held at a Camden Secondary school across one afternoon.

Secondary Network Package

This package focuses on sharing strategies and resources to help students develop key skills. This package entitles Secondary Schools to attend all network meetings throughout the academic year, facilitated and arranged by Camden Learning. Signing up to this package gives a school access to all network meetings held across the academic year, including Heads of Sixth Form, Data Manager Meetings, EMA Networks and more. Please note, this package DOES NOT include attendance at SENDCO forums, these can be booked separately through the Camden Learning CPD site as training.

- English, maths, science, history and geography subject specific meetings throughout the course of the academic year
- Attendance at English and Maths subject leader networks
- Termly Exam Officer meetings
- EMA Network
- Inclusion Leads network
- Attendance at Heads of Sixth Form meetings
- Attendance at Data Manager meetings
- Three meetings per subject per academic year
- Visits to schools to observe good practice
- Learning walks throughout the academic year
- Each network session is held at a Camden Secondary School across one afternoon
- Teachers sharing work and resources with other teachers across Camden schools.



Price

Primary School offer:

Premium - £11,220

Standard - £6,120

Basic - PAYG

Secondary School offer:

Premium - £12,900

Standard - £7,040

Basic - PAYG

Special and 1FE schools offer:

Premium - £9,535

Standard - £5,200

Basic - PAYG

Academy and Free School offer:

Premium - £12,900

Standard - £7,040

Basic - PAYG



Additional services

Primary NQT Training Programme

Alongside the core support from your school-based Mentor and Induction Tutor, Camden aims to provide high quality, practical learning experiences.

Workshops will enhance subject knowledge alongside developing the skills and strategies needed to excel in the first years of the profession. The sessions enable networking, support, and building a professional learning community across our schools.

Workshops are led by experienced practitioners who work in our schools.

Cost

- £1,050.00 full programme

Appropriate Body Support

The appointment of an Appropriate Body (AB) is a statutory requirement for the induction period of Newly Qualified Teachers and an NQT cannot start their induction until their Appropriate Body has been agreed. As an AB, Camden Learning will undertake the necessary verification and administrative processes on your behalf. This includes:

- Registering the NQT with the Teaching Agency
- Maintaining records and assessment reports
- Making the final decision as to whether or not the NQT's performance against the Teaching Standards is satisfactory, drawing on the recommendations of the Headteacher
- Providing a named contact and advice line for support and guidance

Primary, Secondary and Special School Cost

- £350 per NQT
- £250 for every NQT over 5 (mainly secondary discount)

Independent Schools

- £850 per NQT

Secondary NQT Growing Great Teachers Programme

The Growing Great Camden Teachers programme provides an excellent range of high quality workshops that model strategies for collaborative and independent learning and provide opportunities to try out the learning activities so you develop the confidence to use them in the classroom. Alongside the workshops, NQTs have opportunities to work together across subjects and schools, trying new strategies in Camden's inner-London, comprehensive classrooms with the diverse intake we are so proud of.

We support and challenge NQTs to be the best they can be; nurturing them from the outset and ensuring they have an allocated Teacher Educator in their subject specialism plus an Induction Tutor to quality assure their experience.

The Growing Great Teachers programme is run collaboratively across Camden Schools, led by Parliament Hill School. For more information, please contact Joy Morgan at joymorgan@parliamenthill.camden.sch.uk

Cost

- £500 full programme (price based upon cohort)

Complaints Support and Advice Services

Contact: Owen Rees, Schools Information and Governance Consultant

Email: owen.rees@camden.gov.uk

Telephone: 0207 974 4449

“The Complaints Service is the best money I have spent on an SLA. The team are incredibly knowledgeable and professional. When I have been faced with very difficult and complex complaints they have been the person at the end of the phone with clear advice, practical support and the ability to really listen and be there for me
Camden Headteacher”

Complaints are often difficult and complex, with a legal framework that makes large demands on school leaders and governors. The changes to the DfE Best Practice document in January 2019 will result in changes to the way complaints should be handled and brings increased demands on governors in particular.

The service provides specialist advice and support to schools staff and governors in dealing with complaints. This includes detailed advice on drafting responses, support with vexatious complaints and guidance on managing investigations. The service will also provide advice on setting up and running governor complaints panels, including support with identifying independent governors and with writing responses. The service will also include an updated model policy and a set of templates for responses. The package includes an annual governor training session and will include a briefing for Heads and senior leaders on the new toolkit, while in-school training for staff and governors is available on request. Responses to queries will normally be responded to within two school working days.

This service was previously coupled with the Data Protection Officer Service and is now being sold as a standalone by Camden Learning. The service is led and primarily delivered by Owen Rees, Schools Information and Governance Consultant.

Cost

- £770 per financial year exc VAT



Camden City Learning Centre

Contact: Gillian Ingram, Centre Manager

Email: g.ingram@camdenclc.org.uk

Telephone: 020 7387 5198

Introduction

We pride ourselves on being responsive and flexible in order to provide a tailored service to suit your school's particular needs.

Creative Computing Curriculum

- Whole day/half day Class Visits to CLC led by CLC staff for projects using technology in a wide variety of curriculum topics. We can also come to your school to run sessions bringing equipment as appropriate.
- Support for school wide "Computing Week" with a range of immersive activities.
- Materials and equipment supplied for Creative Computing Units to be completed in school

In addition, your package will give you access to the following benefits:

Strategy and Curriculum Development - 1 day per year

- Advice and guidance on developing a technology enriched curriculum to cover the Computing PoS and a 21st century education and making best use of the CLC package.
- Computing health check

Staff Training – 4 days per year

- Bespoke Staff Training Session for you led by CLC consultants (1 half day per year)
- 6 Comprehensive central training programme (6 half day sessions) which will include
 - IWB training (SMART, Clevertouch)
 - Classroom reporting systems - 2Build a Profile, Classroom Monitor and all major systems.
 - Developing IT Skills for office staff (including Excel, report writing, Desktop Publishing)
 - Developing subject knowledge for teaching Coding for KS1 and KS2 pupils
 - Creative Computing using iPads
 - TA training (6 hour IT Skills programme)
- Support for your Subject Leader (Termly network meetings)

Specialist Equipment and Innovation

We have class sets of specialist equipment which would be difficult to maintain in the school environment or are too expensive to buy. **Some equipment is available for loan.**

- A variety of Robots
- EV3, Edisons, Wedo
- Beebots, Bluebots and Probots
- iPads
- MacAir Books
- 3D Printer
- Virtual Reality Headsets
- Microbits

Learning Support and Enrichment Opportunities

- Music Technology Projects to complement the curriculum and Wider Opportunities programme in conjunction with Camden Music Service
- Innovative projects for target groups/individual pupils
 - Cospaces Coding Environment for use with Virtual Reality Headsets
 - Advanced 3D Game Design
 - Specialist Computer Science projects – e.g. Microbits, Python Programming, Robotics

Cost

- Gold: 14 days, £5,250 exc VAT
- Silver: 9 days, £3,330 exc VAT
- Bronze: 5 days, £2,100 exc VAT

Additional package – School On-line Safety Programme

What we offer:

- Advice and guidance available on on-line child / young person safety related issues
- Updates on dangers and developing trends/ risks throughout the year
- A health check on school systems to ensure compliance with statutory Ofsted requirements
- Policies and procedures provided
- Resources for the national Online Safety Day – class assemblies/workshops with Parents and staff meetings
- Whole school body Ofsted recommended Child Exploitation and On-line Protection (CEOP) certification

Support to encourage Pupil Led Initiatives

- Set up a “COBS” (Camden Online Behaviour Stars) pupil group following a pilot model developed by the CLC.
- On-line Safety Campaign within school

Package Details:

- Classroom Sessions or Key Stage Assemblies (One day)
- Staff Certification - Child Exploitation and Online Protection (CEOP) (2 hour meeting)
- A CEOP Ambassador led Parents Meeting (One meeting)
- Online Safety Conference (1 free place)
- Advice and Guidance on School Campaigns, participation in National Campaigns and setting up Peer Mentoring systems (1 half day)
- Hotline response to specific incidents
- Strategies to encourage parental participation
- Regular updates on causes for concern

Cost

- Price to be confirmed

Governing Body Clerking Services

Contact: Owen Rees, Schools Information and Governance Consultant

Email: owen.rees@camden.gov.uk

Telephone: 0207 974 4449

Introduction

Good clerking is an essential for strong governance; the Governor Clerking Service will ensure that you get the support you need. The Governor Clerking Service provides a quality service at highly competitive rates. Under the service, every school is assigned a dedicated clerk based on the needs of the Governing Body, and their work is supported and quality assured by Camden Learning Governor Services team through a programme of review and observation.

The service is designed to provide governing bodies with the following:

- High quality clerking service consistent with statutory and Ofsted standards and requirements;
- Accurate and professionally produced minutes, demonstrating challenge and support from Governors;
- Governing body membership management, agenda planning and document management including distribution of agenda papers via Governor Hub and maintenance of attendance records;
- Clear and correct advice on procedure before and after meetings;
- Reliable service with cover available for emergency meetings and panels;
- Clear Key Performance Indicators for the service, including deadlines for draft minutes and agendas.

The service carries an annual charge of £3,000 exc VAT (for primary and special schools) and £3300 exc VAT (for mainstream secondary schools). The annual charge entitles the school's governing body to clerking for up to six meetings.

Additional Governing Body and Committee meetings, including Pupil Discipline, Staff Discipline, Complaints, and Grievance are charged at a rate of £350 excl. VAT per meeting. Multiple hearings will normally be charged per hearing.

One off bookings by schools who do not purchase the SLA will be charged at £400 exc VAT or on an hourly basis, depending on the nature of the booking.

Camden Learning also provides clerking services to single academy trust and multi academy trust schools; prices may vary for schools in these categories, subject to a review of the work involved.





Contact us:



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E: customersupport@camdenlearning.org.uk

W: camdenlearning.org.uk

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